



**eRA Commons (NIH)
Account Request**

An eRACommons account that is affiliated with the Universidad Central del Caribe is required for all grant proposal submissions to NIH and to manage NIH awards. If you do not have an account or need to affiliate your account with UCC, please complete the form below and submit it to vicmaq.cabrera@uccaribe.edu. Please submit this at least three (3) weeks prior to the due date of your submission.

I AM REQUESTING TO:

____ Obtain a new eRACommons account

____ Affiliate my existing eRACommons account with UCC.

My eRACommons User ID is: _____

COMPLETE THIS SECTION TO REQUEST A NEW ACCOUNT:

First Name: _____ Middle: _____ (if used on grant submissions)

Last Name: _____

Role Requested: _____

Signature: _____

Date: _____

AFTER YOUR ACCOUNT HAS BEEN ESTABLISHED:

1. Your USER ID will be established as **firstname.lastname** (if available).
2. You will receive an email confirmation from eRACommons with your **Temporary Password**.
3. Log into <https://public.era.nih.gov> (eRACommons) and change your temporary password to a **permanent password**.
4. **Once you can access your account, you should complete your personal profile.**