



Universidad Central del Caribe

The UCC community demonstrates professionalism by adhering to the following netiquette commitment for online interactions with students

HELP ME

Be responsive, not reactive!

Implies thoughtful actions in the context of issues exposed by students. Respond promptly to the student's concern, stay calm, be reasonable, respectful, and professional. Use a compassionate tone in all communications. You are a role model!



Be compassionate!

Put yourself in the student's place, be empathetic and look for creative, flexible and real solutions to address the student's concern in compliance with institutional norms.



Deliver concise and clear instructions!

Communicate instructions or processes as effectively as possible. Help students navigate UCC services in an active way. Avoid the bumping style!



Provide guidance!

Be sure to guide student concerns to the appropriate support office. Establish linkages to help students effectively navigate our supportive community.

Registrar's Office

For issues regarding matriculation, transcripts, certifications, LOA, USMLE Step permit.
registraduria@uccaribe.edu



Academic Affairs

For issues related with the academic program.
elaine.ruiz@uccaribe.edu (MITP)
zilka.rios@uccaribe.edu (SoM)
kimberleve.rolon@uccaribe.edu (DCP)
lissette.arroyo@uccaribe.edu (GPBS)
luz.ramos@uccaribe.edu (SACP)

Finance Office

For issues related to tuition fees, payment plan, student loan disbursement dates, etc.
iris.font@uccaribe.edu



Financial Aid

For issues related with student financial aid (Pell, FAFSA, student loan and other financial assistance).
asistencia-economica@uccaribe.edu

Technological Assistance

For issues related with access to institutional domains and assistance with your technological resources.
lircbc@uccaribe.edu



Library

For issues related to access to the Dr. Arturo Carrion library resources, leave a message at the "Ask the Librarian" feature.
<http://www.uccaribe.edu/library/>

Student Support Services

To have access to personal counseling, psychological services, wellness, advising, tutoring services, career counseling, etc.
lilieana.bruno@uccaribe.edu
minerva.morales@uccaribe.edu



Reasonable Accommodation

For issues related to reasonable accommodation.
omar.perez@uccaribe.edu

We are a learning community and we actively maintain an environment of compassion, kindness, and continuous improvement!